

Instructions

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM which has not been fully validated.

Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the **My forms** page and change the display language in the upper right corner of the screen.

The application form including all required documents must be submitted before the **07 November 2024 at 16:00**.

It is important to carefully read the program rules ([program web page](#)), the Common General Rules ([CGR](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Make sure you are using the correct form for the program you have chosen. If you make a mistake, you will have to abandon the application and start a new one.

IMPORTANT: The co-applicant and the researcher responsible for scientific supervision must have confirmed their participation before submitting the application form.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet Electronic Portfolio for complete presentation instructions.

Fields marked with an asterisk (*) are mandatory. In all sections of the form with a "Save" button, it is important to save the information on the page before clicking the "Validate the page" button.

The "Validate submission" button in the *Signature and submission* section allows you to check whether the required information is complete.

POUR
INFORMATION
SEULEMENT

Applicant

IDENTIFICATION

This information cannot be modified by the user. Please send any corrections to the following address: centre.assistance.sante@frq.gouv.qc.ca indicating your account number and the corrections to be made.

PIN

Name

First name

MAILING ADDRESS

This information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, you can change it on the **My Profile** page: select **Home address** for the **Address type** field.

Home address

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Pre-eligibility

There is a minimum of two students in the team, i.e. an Applicant responsible of the application and a Co-Applicant. A researcher is also identified to scientifically supervise the project.

The Applicant is registered in an undergraduate, master or doctoral program in a Quebec educational institution, an institution affiliated with a Quebec university, or a Quebec research institution on the closing date of the competition.

The Co-Applicant is registered in a college, undergraduate, master or doctoral program in a Quebec educational institution, an institution affiliated with a Quebec university, or a Quebec research institution on the closing date of the competition.

The researcher responsible for the scientific supervision (identified in the "Supervision" section) meets status 1, 2 or 3 of the Common General Rules of the FRQ.

The project will be carried out entirely in Quebec.

My project is not directly linked to another source of financing OR it serves complementary objectives.

My project is not supported by a Postdoctoral Fellowship - Knowledge Mobilization Plan (FRQ) or by the DIALOGUE program.

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Name:

File number: 358446

Training environment

Identify the institution where the project will be carried out.

Main Institution

University

Faculty / School

Department

City

Indicate your level of education at the time of the program deadline.
Note that the eligible candidates are students of the 1st, 2nd and 3rd university cycle.

Studies level (enter a digit 1, 2 or 3)

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Co-Applicant

Nominate a **Co-Applicant**. This person is responsible, jointly with the Applicant, for carrying out the project.

The designated Co-Applicant is a full-time student in a college or university program (1st, 2nd or 3rd cycle) in a Quebec institution at the closing date of the competition.

When you save the page, an email will be sent to the Co-Applicant and a consent form will be automatically added to the Co-Applicant's FRQnet Electronic Portfolio, section *As Co-Investigator*.

(The list is empty)

Attach the abridged CV of the Co-Applicant prepared according to the instructions in the program rules.

A maximum of two (2) pages per CV is permitted.

File name	Type of document	Date	Taille (Ko)
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Supervision

Add the name of the researcher responsible for the scientific supervision.

When you save the page, an email will be sent to the supervisor and a supervision form will be automatically added to the supervisor's FRQnet Electronic Portfolio, section *As a director, supervisor or mentor*.

This form must be completed and submitted before the competition deadline.

(The list is empty)

Last name	E-mail address	Rôle	Department	Affiliation universitaire québécoise
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Attach the abridged CV of the researcher responsible for the supervision prepared according to the instructions in the program rules.

A maximum of two (2) pages is permitted.

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INFORMATION

File name	Type of document	Date	Taille (Ko)
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SEULEMENT

Collaborators

List key collaborators.

A collaborator is an individual who brings specific expertise to the project or research program, as appropriate. He or she does not provide a CV and cannot be delegated to manage a portion of the funds.

For the definition of the possible Roles in the application, refer to the FRQ Common General Rules.

If the institution is not listed, consult the help bubble to request an addition. If the collaborator is not attached to any institution, select No affiliation or home institution.

Collaborators list

(The list is empty)

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Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities take place.

Field of application

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

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Project or program description

Attach a document describing the project considering the objectives of the program, the evaluation criteria and according to the instructions presented in the program rules.

The document, of no more than 2 MB, must contain a maximum of five (5) pages (including references, tables, figures and graphs) and be attached in a PDF format.

File name	Type of document	Date	Taille (Ko)
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Abstract

Should I receive a funding offer, I agree to allow the FRQ to publicly release the lay abstract and title on this page in whole or in part and by any means (Web site, Facebook, X, etc.).

Accordingly, I am not including personal information or confidential or protected information that would compromise a patent filing or publication request.

The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

Yes No

Abstract for a general audience

Provide an abstract in language that can be understood by the public.

*Abstract in French

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Budget

For each eligible expense category, indicate the expected amount of expenses. Click on the link below for an overview of all eligible expenses.

Refer to the program rules for the maximum amount allowed and for details on eligible expenses.

[Overview of eligible expenses](#)

(The list is empty)

ATTACHED FILE – Justification of planned expenses

Attach a PDF document in which you present the planned expenses for each category of funding, specifying the amounts and the type of expenses.

A maximum of one (1) page is permitted.

File name

Type of document

Date

Taille (Ko)

Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet Electronic Portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

If the files attached to the form are in English, you can include an English title and summary.

File name	Type of document	Date	Taille (Ko)
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Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following.

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or eventual funding (documents or further details required by the FRQ, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I entered.
2. The co-investigators who will contribute to the research project and the other project collaborators listed in my application, if applicable, have confirmed their commitment to the research project and **authorized me to provide their personal and confidential information**.
3. I own all rights to the content of this application and take full responsibility for it. Where applicable, these responsibilities are shared with my co-investigators.
4. I have read and agree to comply with the obligations set out in the **Common General Rules** of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the **FRQ's Open Access Dissemination Policy** (see the DOCUMENTS tab), as they are updated periodically, and meet the terms set out in the **Program rules** to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
5. I have read and shall comply with the standards of ethics and integrity of the FRQ including those set out in the set out in **Standards sur l'éthique de la recherche en santé humaine et l'intégrité scientifique** (see the DOCUMENTS tab) as it is periodically updated, and the ensuing obligations and subscribe to the best practices in my area of research.
6. I have read and shall comply with the provisions of the **Policy for the Responsible Conduct of Research** of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
7. I am not currently ineligible to receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**.
8. I shall advise the FRQ to which I am submitting the application should I become ineligible to apply for funding or receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**. The continuation of any FRQ funding may then be considered by the FRQ Responsible Conduct of Research Committee.
9. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of my application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of **administrative penalty** related to the privileges granted by the FRQ.

CONSENT REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The personal and confidential information collected by the Fonds de recherche du Québec - Santé (FRQS) in connection with funding applications and documents related to an award is necessary and essential to **process** and **evaluate** funding applications, from eligibility to the announcement of the award. In addition, some of this information will be used to **manage** grants. The collection of this information is **mandatory** for the applicant to submit an application and, if applicable, obtain funding.

The information collected is treated in accordance with the Act respecting access to documents held by public bodies and the protection of personal information (CQLR, c. A-2.1) (hereinafter: the Access Act) as well as with **Statement regarding the protection of personal and confidential information**, see the DOCUMENTS tab, hereinafter the “Statement”).

Name:

File number: 358446

- ***I have read the Statement*** and I consent to the collection, use and disclosure of all personal and scientific information contained in my file in accordance with the terms and conditions set out in the Statement and in the Access Act, provided that persons having access to personal information agree to respect the confidentiality of such information.

Identification

I accept: Yes
 No

Instructions

Step 1: Please validate the submission of your electronic form to make sure all sections needed are filled.

Step 2: Submit your electronic form at the FRQS, before the deadline.

IMPORTANT NOTICE: This is a final submission. No modification can be made after the submission.