

Registration

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM which has not been fully validated.

Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the **My forms** tab and change the display language in the upper right corner of the screen.

THIS IS AN INTERNATIONAL PROGRAM AND THE PROPOSALS ARE COMMON TO BOTH TEAMS.

The application form including all required documents must be submitted **before the deadline set by the institution** that will approve your application. Following the approval given by the institution, your application form will be automatically submitted to the FRQS if the deadlines are respected.

To find out your institution's deadline, you must first indicate the institution and save it at the section **Managing institution** in your application form. The institution's deadline will be displayed under the **Your institution's deadline** column on the **My forms** page. In addition, the value under the **Form status** column allows you to track the approval and submission process of your application form.

It is important to carefully read the program rules ([program web page](#)) available in French only, the Common General Rules ([RGC](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Make sure you are using the correct form for the program you have chosen. If you make a mistake, you will have to abandon the application and start a new one.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet E-portfolio for complete presentation instructions.

Prior to the submission of this form, the Canadian Common CV must be transmitted and the PDF files of the detailed contributions must be attached in the **Canadian Common CV** section of the FRQnet E-portfolio.

Fields marked with an asterisk (*) are mandatory. In all sections of the form with a "Save" button, it is important to save the information on the page before clicking the "Validate the page" button.

The "Validate submission" button in the **signature and submission** section allows you to check whether the required information is complete.

*File number Pre-application

Name:

File number: 339588

Principal investigator

The Principal Investigator is responsible for the scientific direction and execution of the research project, program or infrastructure, as well as the administrative and financial aspects of the grant, including corresponding with the Fonds.

Refer to the program rules for eligible research statuses. For status definitions, see the Status and Roles section of the [FRQ Common General Rules](#).

Nip :

Name :

First Name :

***Research Status**

CONTACT INFORMATION

This information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio.
If the information is missing or incorrect, you can change it on the **My Profile** page: select **Primary Affiliation Address** for the **Address type** field.

Adress:

E-mail:

Name:

File number: 339588

Managing institution

The managing institution is the employing institution of the Principal Investigator. Note that the *Employing and managing institution* drop-down menu contains only [Institutions recognized by the FRQ to manage funding](#).

Once the information has been saved, the managing institution will be able to see this form in the Institutions portal.

Managing institutions may set an internal deadline for the approval of applications that is earlier than the competition deadline. This date will be posted on the “My forms” page under “Institutional deadline”.

It is essential that this form be submitted before **the institutional deadline**, or before **the competition deadline**. The institution must then approve it within the timeframe prescribed in Section 3.2 of the Common General Rules.

For applicants employed by a college centre for technology transfer (CCTT), the associated college must be identified as the employing and managing institution.

Employing and managing institution

Principal university affiliation

**Department / Administrative Unit / School /
Campus / CCTT**

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Co-Investigators

Co-applicants list

A **co-investigator** is a person who make a significant contribution or provide specific expertise to the project or research program for which funding is requested.

Add co-investigators whose research status qualifies under program rules. The description of status is presented in the [FRO common general rules](#). These are the individuals whose CVs are considered at the time of application evaluation. Individuals added to this form as co-applicants will receive an email detailing the procedure for confirming their participation in the application and submitting their CV.

The employing institution listed must be the one that pays the co-applicant. See the tooltip for special cases.

For individuals employed by a college technology transfer center (CTTC), the college of affiliation must be identified as the employing institution.

CO-INVESTIGATORS - Research statuses 1, 2, and 3 (Common General Rules)

It is the responsibility of the Principal Investigator to ensure that all Status 1, 2, and 3 Co-Investigators have 1) confirmed their participation via their FRQnet portfolio, section *As a co-investigator*, 2) forwarded their updated Canadian Common CV to the Fonds, and 3) attached the updated Detailed Contributions file to their FRQnet portfolio, section *Canadian Common CV*. This must be done prior to the institution's deadline to allow the form to be submitted. Consult the "My Forms" page and click on the link in the "Other Status" column to verify this.

A maximum of one (1) co-investigator from Quebec (no minimum).

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Only if your application is written in English, complete the field hereunder.

***Title in English**

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities fall.

Field of application

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

Referring to the list presented in the Call for Proposals Guide, indicate in which priority axis, priority or need your project falls.

Priority axis, priority or need

Name:

File number: 339588

International Principal Investigator

The **International Principal Investigator from France** and the Quebec Principal Investigator both assume the demand management and the internal project management responsibilities, depending on the conditions / administrative requirements of the funding agencies to which they report. Please refer to the program rules for the requirements to act as an international principal investigator.

The International Principal Investigator must already have an FRQ account to be registered in this form. Please enter this FRQ user account (email) of the International Principal Investigator and save to validate the account.

Please ensure that the International Principal Investigator has given the consent to allow you to submit the file. You can follow up at any time on the "My Forms" page, by clicking on the link in the "Other Statuses" column for your file.

Enter a valid PIN or user account

PIN

Last name

First name

Initials

Institution

Principal university affiliation

Département / Unité administrative

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

International co-investigators

An **international co-investigator (from France)** is a person who is actively involved in the running of a research Program. Please refer to the program rules for requirements.

A maximum of one (1) co-investigator from France (no minimum).

International co-investigators list

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Collaborators

List the most significant collaborators.

A collaborator is a person invited by the principal investigator to provide a specific expertise to the project or research program for which funding is requested. Collaborators do not provide their CV and may not be delegated to manage part of the funds.

For eligible research statuses, check the program rules. For the definitions of statuses, refer to the FRQ Common General Rules in the "Status and roles" section.

Also list the non-research French partners (e.g. startup, industrial) who may have access to funds (HDH) when their role and level of involvement in the project are specified in the **Non-research associate partner form** (mandatory document to be attached in the other documents section).

If the institution is not listed, see the tooltip to request an addition. If the employee is not attached to any institution, select "No university affiliation".

No minimum or maximum number of employees is imposed. The list of the form has a limitation of 50 entries

Collaborators list

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Professional Orders

For each applicant and co-applicant, indicate if they are members of a Quebec professional order and specify the permit number.

List of researchers' professional orders

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Abstract

Should funding be granted, I agree to allow the FRQ to publicly release the lay abstract and title on this page in whole or in part and by any means (Web site, Facebook, Twitter, etc.).

Accordingly, I am not including personal information or confidential or protected information whose release may compromise a patent filing or publication request.

The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

Yes No

Abstract for a general audience

Provide an abstract in language that can be understood by the public.

***Abstract in French**

Only if your application is written in English, complete the field hereunder.

Abstract in English

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Scientific summary

Describe your project using the following organization:

1. Research question – state of knowledge
2. Research objectives and hypotheses
3. Research plan and methodology
4. Expected results and outcomes
5. Project maturity (justify the project's maturity: documentation already initiated, access by the project team to a first version of the source code, if applicable).

Summarize the research project by highlighting the originality and relevance of the questions asked in relation to the objectives and priority themes of the program. Provide an overview of the methodological aspects of the project and highlight the potential impact (spin-offs) of the results.

The application must be written with the key principles of the program in mind. Be sure to read and respond to each evaluation criterion and sub-criterion in your application.

Please refer to the program rules for objectives and priority themes, if applicable.

A maximum of two (2) pages per summary is allowed.

File name

Type of document

Date

Taille (Ko)

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Project description

Describe your research project, highlighting the specific objectives of the program and the needs described in the rules. Structure the information in such a way as to make it easy for the evaluators to read and understand.

The application should be written with the program's key principles in mind; refer to the program rules for full details. Be sure to read and respond to each evaluation criterion and sub-criterion in your application. Respect the following organization:

- 1 - Issue – state of knowledge,
- 2 - Research objectives and hypotheses,
- 3 - Sources, description and availability of data,
- 4 - Research plan and methodologies,
- 5 - Expected results,
- 6 - State of progress of the project, results already obtained and/or proof of concept, risks identified,
- 7 - Macro project planning including the administrative steps, in particular requests for access to data

As a reminder: the projects presented must mobilize Artificial Intelligence approaches in the healthcare field, enable the application of Artificial Intelligence methods and answer scientific questions **based solely on the secondary use of healthcare data from France and Quebec. Projects involving both French and Quebec data will be encouraged.**

Specify for each data source the entity responsible for processing and the legal basis (data custodian). Describe the typology and content of the desired data, the target population, the historical depth, the estimated volume. If several sources are used and must be cross-referenced, specify the matching strategy and for French data if the NIR is available. On availability: specify whether the database is existing or to be built, specify the origin of the data (register, cohort, DPI, DHS, other). If existing, specify the conformity of the database. Indicate the level of completeness of the database with regard to the needs and any biases. Specify the data processing needs: quality setting, formatting, annotations, pseudonymization. Specify the level of exchange with the data depository organization (to be initiated, in progress, project partners, etc.). Specify if you already have access to the data.

Please refer to the program rules for objectives and priority themes, if applicable.

A maximum of six (6) pages are allowed, including tables and figures but excluding bibliographic references.

File name

Type of document

Date

Taille (Ko)

Name:

File number: 339588

Bibliography

Clearly indicate, avoiding abbreviations, the most relevant references pertaining to the research project.

A maximum of three (3) pages are allowed.

Suggested format:

Article: Author List (Year). Article Title. *Journal name*, Volume (issue), pp. start page - end page. [Url](#).

Book: List of authors (Year). *Book title*. Place of publication: Publishing house. [Url](#).

Book chapter : Author List (Year). Chapter Title. In A. Publisher1, B. Publisher2, & C. Publisher3 (Eds), *Book title* (pp. beginning page - end page of chapter).

Place of publication: Publishing house. [Url](#).

Precision for list of authors: last name, first name initial(s); if more than 6 authors, add "et al."

Precision for Name of journal: full wording if possible or common abbreviation, italicized.

Precision for Url: optional, e-mail address of publication, if applicable.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Roles of the team members

Describe the expertise and specific contribution of each team member. Demonstrate their complementarity and synergy in an intersectoral context. Refer to the program rules for more details.

Specify the specific contribution of each researcher to the research project. Demonstrate the added value of collaboration involving researchers from France and Quebec. Emphasize the interdisciplinarity and complementary expertise of French and Quebec research teams. In particular, please indicate the role of each member of the research team and their level of involvement in the project.

A maximum of two (2) pages are allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Timeline

Describe the main stages and expected results of your research program, with a timetable. Refer to the program rules for more details. Summarize the major milestones anticipated for the project, so as to be able to attest to its feasibility within the allotted time. Describe this vision in the following format: site, activities, milestones and partners involved in the major phases identified.

A maximum of two (2) pages is allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Knowledge mobilization or technology transfer strategy

Describe the proposed knowledge mobilization or technology transfer strategy for your research Program. Refer to the program rules for more details.

Take into account the program's key principles, if applicable; refer to the program rules for full details. Be sure to read and respond to each evaluation criterion and sub-criterion in your application.

A maximum of two (2) pages is allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Impacts and Benefits

Highlight the innovative nature of the research question, the impacts and spin-offs of your research project on the advancement of health AI research in France and Quebec as well as the expected benefits for patient care, specifying the possibility of transferring knowledge to the scientific and clinical communities. Particular attention will be paid to the project supporting the principles of open science. Please specify the algorithms and/or technological components developed within the framework of the project that can be made available under an open license to the community as well as their potential for reuse (supporting with examples of use cases).

Take into account the program's key principles, if applicable; refer to the program rules for full details. Be sure to read and respond to each evaluation criterion and sub-criterion in your application.

A maximum of two (2) pages is allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Budget

Describe the expenses for all relevant budget categories **for Québec only**.

Please refer to the program rules for the maximum amount allowed and for details on eligible expenses. The maximum amount is taken into consideration in the validation of the page.

Click on the link below for an overview of all eligible expenses.

[Overview of eligible expenses](#)

(The list is empty)

For Quebec portion: Justify each of these expenses (Two (2) page maximum)

For France : Applicants from France selected for funding will be funded by the Health Data Hub (HDH). For more details on eligible expenses for the France team, please follow the Rules applicable in France.

Fill out the *France Budget Annex Funding Request Form* and attach it together with the Quebec justification in a **single PDF file**.

File name

Type of document

Date

Taille (Ko)

Name:

File number: 339588

Teaching release - Colleges

Indicate, for each team member meeting the status of "college researcher," the estimated amount of teaching release time requested, if any.

(The list is empty)

Release from teaching duties or salary support for college researchers with status 3

College researchers (status 3, see CGR) with or without teaching duties who join a research team may benefit from a release from teaching duties or salary support of up to 20% of gross salary, to be provided within the grant budget.

The amounts requested **must be entered in the Budget section** of the electronic form; budget items have been set aside for this purpose. It is the responsibility of the principal investigator to identify each college co-investigator for whom salary support is requested.

In the case of a university, this amount must be included in the budget, and may be transferred directly to the college with which the CCTT is affiliated in the case of a CCTT researcher.

File name

Type of document

Date

Taille (Ko)

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Other sources of funding

Other funding obtained for the same project or the same research program. If the funding source is not on the list, see the tooltip to request an addition.

Have you obtained one or more other sources of funding for this project or research program?

Yes No

List of funding obtained

(The list is empty)

If you already have one or more funding sources for this same project or research program, justify and clearly explain the complementarity or possible overlap of the various funding sources.

File name	Type de document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet electronic portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

If the files attached to the form are in English, you can include an English title and summary to facilitate the recruitment of evaluation committee members.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Responsible research

This section will not be available to the evaluation committees. If the information requested here is relevant to the evaluation of the funding application or required by the program, it should be repeated elsewhere in the funding application.

Consideration of sex and gender – Declaration

In order to meet [Health Canada recommendations](#), sex- and gender-based analyses should be included in research on therapeutic products (medical devices, genetic therapies, natural health products, pharmaceuticals, biologics and radiopharmaceuticals).

***Indicate if the research concerns a therapeutic product.** Yes No

If you answered «Yes» to the previous question, indicate whether the research considers sex or gender.

- Yes, the research takes into account sex (biological aspects) or gender (sociocultural aspects).
 No, the research does not take into account sex or gender.
 Not applicable

Indicate if your research Program involves:

***Check your choice.**

- Research involving humans (direct participation or the use of human biological material or data concerning humans).
 Recherche involving animals
 None of the above.

***I understand that approvals may be required before starting the research.** Yes No

Research ethics – Request for access to data

***Indicate whether the research involves a request for access to data concerning human beings held by a Québec public body (e.g. ministry, health establishment).** Yes No

Name:

File number: 339588

Environmental risk - Declaration

The "Action plan for environmental responsibility in research" requires identifying the level of environmental risk involved in research and, in some cases, specifying mitigation measures. Consult the "[Environmental Responsibility](#)" page for more information.

*Indicate the level of environmental risk associated with the research.

- A) Minimal risk : the environmental impact does not exceed the impact of day-to-day human activity.**
- B) Greater than minimal risk : the environmental impact exceeds the impact of day-to-day human activity. In the event of funding, you will need to specify the mitigation measures being considered or the measures that must be taken to comply with legal requirements.**

Name:

File number: 339588

Pre-eligibility

I certify that, as a Quebec Principal investigator, I am eligible for status 1 or 2 as described in the FRQ Common General Rules and program rules.

I understand that all Quebec researchers of status 1, 2 and 3 on the team must submit a Canadian Common CV in FRQS, FRQNT or FRQSC funding format, and a detailed Contributions file according to the format of one of the Fonds, to their FRQnet portfolio, Canadian Common CV section.

I certify that the International Principal Investigator and co-investigator(s) are eligible under the terms and conditions of the Partner Organization/Agency as described in the program rules.

I understand that all project leaders from France must submit a scientific CV to me – in PDF format, and that I will have to submit these in a single document in the Other documents section of this form.

I certify that the team presenting this project is made up of at least 2 people, including 1 principal investigator from Quebec and 1 principal investigator from France (International investigator).

I understand that this form is completed by the principal researcher from Quebec, and that all the documents required for researchers from France are attached.

I certify that I have read the rules of the program as well as the other documents to be submitted in the Other documents section of this form. In the event that some of these documents are missing after transmission to the FRQS, I understand that it will no longer be possible to send them and that my application will then be deemed ineligible.

POUR
INFORMATION
SEULEMENT

Name:

File number: 339588

Protection of personal data

Protection of personal data

By registering, you agree that the Health Data Hub and the Fonds de recherche du Québec Santé collect your personal data in order to receive your application for the Call for projects "Bilateral Program for Collaborative Research France-Quebec", select candidates and co-finance the selected projects. The Health Data Hub and the Fonds de recherche Québec Santé act as co-controllers within the meaning of Article 26 of the GDPR.

The following data will be collected:

- Project contact point (name, email and phone number);
- Contact details of the principal researchers (surname, first name, function/specialty, role in the project and rate of involvement, department-faculty, institution-university, address, city, postal code/Zip code (if applicable), country, email, FRQ PIN, curriculum vitae, list of publications and contributions);
- Contact details of the co-researchers or co-researchers (surname, first name, institution, role in the project and rate of involvement, institution and university affiliation, postal email address). For those in Quebec, also the FRQ PIN, curriculum vitae, list of publications and contributions;
- Contact details of collaborators or partners (surname, first name, role in the project and level of involvement, institution and university affiliation, country, contact information, curriculum vitae, list of publications and contributions);
- Estimated research cost for the whole project.
- Signatures of the principal researcher in France and in Quebec.

The application submission platform is hosted on FRQS server, located in Canada. The co-organization of the call for projects "Bilateral collaborative research program France-Quebec" involves transfers of data outside the European Union to France which are framed in particular by the standard contractual clauses between EU data controller at non-EU controller published by the European Commission under Commission Implementing Decision 2021/914.

Winners' data will be retained by the Health Data Hub for up to 6 months after the duration of the project in order to track the success of the selected projects. For non-selected participants, the data will be kept by the Health Data Hub for up to 3 months after the evaluation for the proper monitoring of the selections.

To find out more about the management of your personal data and to exercise the rights granted to you by the GDPR (right of access, rectification, limitation, opposition, erasure, portability), you can contact the Health Data Hub Data Protection Officer by email (ddl@health-data-hub.fr) or by using our online contact form or by post (Health Data Hub, for the attention of the data protection, 9 rue Georges Pitard, 75015 Paris).

If you believe, after contacting us, that your Data Processing and Freedom rights are not respected, you can file a complaint with the National Commission for Data Processing and Freedom (CNIL). The CNIL is the personal data protection authority in France. »

I accept Yes No

Name:

File number: 339588

Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following.

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or eventual funding (documents or further details required by the Fonds, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I entered.
2. The Co-Investigators who will contribute to the research project and the other project collaborators listed in my application, if applicable, have confirmed their commitment to the research project and **authorized me to provide their personal and confidential information**.
3. I own all rights to the content of this application and take full responsibility for it. Where applicable, these responsibilities are shared with my co-researchers.
4. I have read and agree to comply with the obligations set out in the **Common General Rules** of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the **FRQ’s Open Access Dissemination Policy** (see the DOCUMENTS tab), as they are updated periodically, and meet the terms set out in the **Program rules** to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
5. I have read and shall comply with the standards of ethics and integrity of the FRQ (including those set out in the set out in **Standards sur l’éthique de la recherche en santé humaine et l’intégrité scientifique** (see the DOCUMENTS tab) as it is periodically updated), and the ensuing obligations and subscribe to the best practices in my area of research.
6. I have read and shall comply with the provisions of the **Policy for the Responsible Conduct of Research** of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
7. I am not currently ineligible to receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**.
8. I shall advise the Fonds to which I am submitting the application should I become ineligible to apply for funding or receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**. The continuation of any FRQ funding may then be considered by the FRQ Responsible Conduct of Research Committee.
9. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of my application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of **administrative penalty** related to the privileges granted by the FRQ.

AUTHORIZATION REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The information entered on the funding application forms and all other forms relating to the management of eventual funding shall be treated confidentially and in accordance with the **Act respecting Access to Documents Held by Public Bodies and Protection of Personal Information** (CQLR c A-2.1, hereinafter *the Act*), as well as with the **Statement regarding the protection of personal and confidential information**, see the DOCUMENTS tab, hereinafter the “Statement”).

Name:

File number: 339588

- I have read the *Statement* and authorize the Fonds to keep, use and release all the personal and scientific information contained in my personal file, in accordance with the terms set out in the *Statement* and the *Act*, and on the condition that the individuals authorized to access my personal information undertake to treat it confidentially.

Identification

I accept: Yes
 No

Instructions **Step 1:** Please validate the submission of your electronic form to make sure all sections needed are filled.
Step 2: Submit your electronic form at the FRQS, before the deadline.
IMPORTANT NOTICE: This is a final submission. No modification can be made after the submission.