

Registration

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM which has not been fully validated. Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the "My forms" tab and change the display language in the upper right corner of the screen.

IMPORTANT

You must submit this form **before the deadline set by the institution** that will approve your application. Following the approval given by the institution, your application form will be automatically submitted to the FRQS if the deadlines are respected.

To find out your institution's deadline, you must first indicate the institution and save it at the section "Managing institution" in your application form. The institution's deadline will be displayed under the "**Your institution's deadline**" column on the "My forms" page. In addition, the value under the "**Form status**" column allows you to track the approval and submission process of your application form.

Eligibility criteria can be found at [the program guide](#). We invite you to read the program guide to complete your letter of intent adequately.

It is important to carefully read the common general rules ([RGC](#)) as well as all relevant documentation before starting to fill out this form, in particular the eligibility requirements.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet form](#), available in the **Documents** section of the FRQnet electronic portfolio to read all the presentation instructions.

In all sections of the form where a "Save" button is present, it is important to save the information of the page before clicking on the "Validate the page" button.

POUR
INFORMATION
SEULEMENT

Name:

File number: 339876

Principal investigator

The Principal Investigator is responsible for the scientific direction and execution of the research project, program or infrastructure, as well as the administrative and financial aspects of the grant, including corresponding with the Fonds.

Refer to the program rules for eligible research statuses. For status definitions, see the Status and Roles section of the [FRQ Common General Rules](#).

Salutation :

Nip :

Name :

First Name :

*Research Status

CONTACT INFORMATION

The information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, please edit it on the **My Profile** page (for the **Address Type** field, you must select **Primary Affiliation Address**).

POUR
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Address:

E-mail:

Name:

File number: 339876

Managing institution

The managing institution is the employing institution of the Principal Investigator. Note that the *Employing and managing institution* drop-down menu contains only [Institutions recognized by the FRQ to manage funding](#).

Once the information has been saved, the managing institution will be able to see this form in the Institutions portal.

Managing institutions may set an internal deadline for the approval of applications that is earlier than the competition deadline. This date will be posted on the “My forms” page under “Institutional deadline”.

It is essential that this form be submitted before **the institutional deadline**, or before **the competition deadline**. The institution must then approve it within the timeframe prescribed in Section 3.2 of the Common General Rules.

For applicants employed by a college centre for technology transfer (CCTT), the associated college must be identified as the employing and managing institution.

Employing and managing institution

Principal university affiliation

**Department / Administrative Unit / School /
Campus / CCTT**

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Pre-eligibility

Je comprends que tous les chercheurs et chercheuses de statut 1 ou 2 de l'équipe doivent soumettre un CV commun canadien dans la version FRQS et un fichier des Contributions détaillées, à même leur portfolio FRQnet, section CV commun canadien.

Je comprends que tous les chercheurs et chercheuses de statut 4a) de l'équipe devront acheminer leurs CV commun canadien et leurs Contributions détaillées en format PDF au chercheur principal ou à la chercheuse principale.

Je comprends que tous les chercheurs et chercheuses de statut 4b) et 4c) de l'équipe devront acheminer un CV abrégé à jour, de deux pages maximum et leurs Contributions détaillées en format PDF au chercheur principal ou à la chercheuse principale.

I understand that all users of the team must send a letter of motivation in PDF format to the principal investigator.

I certify that the team presenting this project is composed of at least:

- 1 principal investigator with Status 1 or 2
- 1 co-investigator representing a practice setting who has Status 4c)
- 1 user.

I certify that, as principal investigator, I am eligible for Status 1 or Status 2 as described in the FRQ Common General Rules and in the program rules.

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Name:

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Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Only if your application is written in English, complete the field hereunder.

Title in English

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities take place.

Field of application

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

Name:

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Co-Investigators

Co-applicants list

Le CV commun canadien doit être rempli dans la version FRQS pour tous les membres de l'équipe visés ainsi qu'être actualisé dans les 12 mois précédant la date limite du concours. Le fichier des « Contributions détaillées » doit être complété selon le format d'un des Fonds et joint à la demande de financement, dans la section appropriée du Portfolio du FRQS.

Veillez noter que si vous devez modifier le format de votre CV (changement de Fonds), la modification doit être faite un minimum de 24h avant la date limite sans quoi vous ne pourrez transmettre votre demande de financement.

Ajoutez les cochercheurs et les cochercheuses dont le statut en recherche est admissible selon les règles du programme. La description des statuts est présentée dans les [Règles générales communes des FRQ](#). Il s'agit des personnes dont le CV est pris en compte au moment de l'évaluation de la demande de financement. Les personnes ajoutées dans ce formulaire comme cochercheurs et cochercheuses reçoivent un courriel détaillant la procédure à suivre pour confirmer leur participation à la demande de financement et transmettre leur CV.

Préalablement à la transmission du formulaire au Fonds, les CV communs canadiens et les contributions détaillées des cochercheurs ou des cochercheuses concernés devront avoir été transmis dans leurs portfolios électroniques, *section CV commun canadien*.

L'établissement employeur indiqué doit être celui qui rémunère le cochercheur ou la cochercheuse.

Pour les personnes à l'emploi d'un centre collégial de transfert de technologie (CCTT), le collège de rattachement doit être identifié comme l'établissement employeur.

COCHERCHEURS ET COCHERCHEUSES - Statuts 1, 2 et 3 des Règles générales communes

Il est de la responsabilité du chercheur principal ou de la chercheuse principale de s'assurer que tous les cochercheurs et toutes les cochercheuses de statuts 1, 2 et 3 ont bien 1) confirmé leur participation via leur portfolio FRQnet, section *En tant que cochercheur*; 2) transmis au Fonds leur CV commun canadien à jour et 3) joint le fichier des Contributions détaillées à jour dans leur portfolio FRQnet, section *CV commun canadien*. Le tout doit être fait avant la date limite de l'établissement pour permettre la transmission du formulaire au Fonds. Consultez la page « Mes formulaires » et cliquer sur le lien de la colonne « Autres statuts » pour le vérifier.

(The list is empty)

Co-applicants list

AUTRES COCHERCHEURS ET COCHERCHEUSES - Statut 4 des Règles générales communes

Ajoutez ici les cochercheurs et les cochercheuses de la catégorie « Autres statuts en recherche » admissibles selon les règles du programme et qui n'entrent pas dans la catégorie des statuts en recherche 1, 2 ou 3 des RGC. Les personnes de statut 4a) doivent acheminer leurs CCV et leurs contributions détaillées en format PDF au chercheur principal ou à la chercheuse principale. Les personnes de statut 4b), c) et e) doivent acheminer un CV abrégé de deux pages en format PDF au chercheur principal ou à la chercheuse principale. Il est de la responsabilité de ce dernier ou de cette dernière de joindre l'ensemble des CCV et des contributions détaillées des statuts 4a) en un seul document, de joindre l'ensemble des CV abrégés et contributions détaillés des statuts 4 b) et c) et le CV abrégé pour les statuts 4e) en un seul autre document et de les déposer à la section Autres documents du présent formulaire. Ce dernier ou cette dernière doit également s'assurer que tous les cochercheurs et toutes les cochercheuses de statut 4 ont bien confirmé leur participation via leur portfolio FRQnet, section *En tant que cochercheur ou cochercheuse*. Le tout doit être fait avant la date limite de l'établissement pour permettre la transmission du formulaire au FRQS. Consultez la page « Mes formulaires » et cliquer sur le lien de la colonne « Autres statuts » pour le vérifier.

Le [tableau des exigences](#) ne s'applique pas pour le présent programme.

Note: Si un établissement n'apparaît pas dans la liste, demander un ajout en écrivant à: etablissement@frq.gouv.qc.ca
Mentionner clairement 1) le nom, le pays et la province de l'établissement demandé, 2) le nom du programme et 3) le titre de la section du formulaire où il est requis.

Name:

File number: 339876

(The list is empty)

Name:

File number: 339876

Users

Users must adequately demonstrate that they are collaborating or will actively collaborate in the proposed project and specify the time allocated to the project or the level of involvement.

For each user member, a letter of motivation or interest must be submitted in the "Other documents" section.

Please refer to the program rules for details.

The minimum number of users for the program is 1.

List of users

(The list is empty)

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Collaborators

List the main collaborators, including your project partners.

A collaborator is a person invited by the principal investigator to provide a specific expertise to the project or research program for which funding is requested. Collaborators do not provide their CV and may not be delegated to manage part of the funds.

For eligible research statuses, check the program rules. For the definitions of statuses, refer to the FRQ Common General Rules in the "Status and roles" section.

If the institution is not listed, see the tooltip to request an addition. If the employee is not attached to any institution, select "No university affiliation".

There is no limit to the number of collaborators that can be listed here.

Collaborators list

(The list is empty)

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Name:

File number: 339876

Professional Orders

For each applicant and co-applicant, indicate if they are members of a Quebec professional order and specify the permit number.

List of researchers' professional orders

(The list is empty)

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Description of projet

Describe your research project using, to the extent possible, the following organization:

1. Research objectives and hypotheses
2. Expected results and outcomes

Please refer to the program rules for objectives, priority themes and evaluation criteria.

A maximum of two (2) pages are allowed.

File name	Type of document	Date	Taille (Ko)
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Roles of the team members

The role and research status of each team member must be well defined. For example, team members, including users, must adequately demonstrate that they are or will be actively collaborating on the proposed project and specify the amount of time allocated to the project or the level of involvement.

A maximum of two (2) pages are allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
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Name:

File number: 339876

Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet electronic portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

File name	Type of document	Date	Taille (Ko)
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POUR
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Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following.

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or eventual funding (documents or further details required by the Fonds, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I entered.
2. The Co-Investigators who will contribute to the research project and the other project collaborators listed in my application, if applicable, have confirmed their commitment to the research project and **authorized me to provide their personal and confidential information**.
3. I have read and agree to comply with the obligations set out in the **Common General Rules** of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the **FRQ’s open access policy for the dissemination of research** (see the DOCUMENTS tab), as they are updated periodically, and meet the terms set out in the **Program rules** to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
4. I have read and shall comply with the standards of ethics and integrity of the FRQ, including those set out in the set out in **Standards sur l’éthique de la recherche en santé humaine et l’intégrité scientifique** (see the DOCUMENTS tab), as it is periodically updated, and the ensuing obligations and subscribe to the best practices in my area of research.
5. I have read and shall comply with the provisions of the **Policy for the Responsible Conduct of Research** of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review reports, etc.
6. I am not currently ineligible to receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**.
7. I shall advise the Fonds to which I am submitting the application should I become ineligible to apply for funding or receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**. The continuation of any FRO funding may then be considered by the FRQ Responsible Conduct of Research Committee.
8. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of my application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of **administrative penalty** related to the privileges granted by the FRQ.

AUTHORIZATION REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The information entered on the funding application forms and all other forms relating to the management of eventual funding shall be treated confidentially and in accordance with the **Act respecting Access to Documents Held by Public Bodies and Protection of Personal Information** (CQLR c A-2.1, hereinafter *the Act*), as well as with the **Statement regarding the protection of personal and confidential information**, see the DOCUMENTS tab, hereinafter the “Statement”).

- I have read the **Statement** and authorize the Fonds to keep, use and release all the personal and scientific information contained in my personal file, in accordance with the terms set out in the **Statement** and the **Act**, and on the condition that the individuals authorized to access my personal information undertake to treat it confidentially.

Name:

File number: 339876

Identification

I accept: Yes
 No

Instructions

Step 1: Please validate the submission of your electronic form to make sure all sections needed are filled.

Step 2: Submit your electronic form at the FRQS, before the deadline.

IMPORTANT NOTICE: This is a final submission. No modification can be made after the submission.